

THE BOARD OF HEALTH
MIXTER MUNICIPAL OFFICE BUILDING
120 PRESCOTT STREET
WEST BOYLSTON, MASSACHUSETTS 01583

November 14, 2007 Meeting Minutes

Members present: Robert Barrell, Alan Harris, Celia Hartigan, Richard Chapman and Mary-Isabel Luddy

Also present: Saba Kahn, Kenneth Gikas and Mark Brodeur

Chairman Barrell convened the meeting at 7:00 p.m.

Saba Kahn, Worcester State College Intern Introduction Saba Kahn was introduced to the Board. Saba is a senior at Worcester State College and is doing an internship with the Town of West Boylston with a focus on the Wellness Program.

Ken Gikas. Emergency Preparedness Coalition Consultant Update Ken Gilcas came to the meeting to touch base with the Board and update them on their status with the coalition. Mr. Gikas said that he and Mrs. Mard had met with Superintendent of Schools Tom Kane and toured the school inside and the grounds. The school is the designated EDS (emergency dispensing site) for the Town. At the conclusion of the meeting, Superintendent Kane signed the Memorandum of Understanding between the Board and the School.

Mr. Gikas shared some of the learning points from the October 13, 2007 Worcester EDS exercise. It was decided that we would try to have a tabletop exercise in the May/June timeframe. Mrs. Luddy completed the PIO (Public Information Officer) form provided by Mr. Gikas who will submit it as part of the Boards deliverables.

Meeting Minutes After review and upon motion of Mr. Chapman and second of Mrs. Luddy it was unanimously voted to approve the minutes of the October 24, Board of Health Meeting.

Bills were paid

Wellness Grant Letter from Steward Landers A letter dated October 30, 2007 from Steward Landers, Senior Program Director of the Department of Public Health was read. The letter is to Town Administrator Gaumond informing him that the Wellness in the Community grant applied for was not awarded to the Town.

Annual Renewal of Business & Alcoholic Beverage Licenses Document The Board looked over the list of Business and Alcoholic Beverage Licenses which are scheduled for renewal provided by the Municipal Assistant on November 1, 2007. Ms. Lucier will be informed that the West Boylston Getty and possibly the Reservoir Motor Lodge are not in compliance with the Board.

West Boylston Water District Certification The Board acknowledged a certification notice that

affirms that public notice has been provided to consumers in accordance with 31 OCMR22. 16.

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West Boylston's drinking water recently violated a drinking water standard, which requires public notification. The issue has been resolved.

Proposed Job Description for Board of Health Agent The Board members reviewed and edited a Board of Health Agent job description that was submitted for review by DL Jacobs Consulting. This company has been hired by the town to examine and update job descriptions for Town of West Boylston employees. These final edits will be forwarded to DL Jacobs on November 15, 2007.

Mass Housing's Community Services Conference Re: Hoarding Mass Housing Community Services is offering a conference called A Housing, Service, Clinical and Enforcement Team Approach to Hoarding on December 12, 2007. Chairman Barrell, Mrs. Hartigan and Mrs. Mard will attend.

Building Inspector Brodeur Re: 136 Laurel and Lot 1 Hosmer Street Building Inspector Brodeur came before the Board to share his concerns about the septic systems to be located at 136 Laurel Street and Lot 1 Hosmer Street. The lot line has changed since the original plans were approved, easements are involved and the proposed location of the house on Hosmer has changed since the plans were submitted. Mr. Brodeur will inform the owners of the properties that the plans need clarification before he will issue a building permit.

With no further business to come before the Board and upon motion of Mr. Chapman and second of Dr. Harris it was unanimously voted to adjourn at 9:15 p.m.

Barbara A. Mard

Robert J Barrell, Chairman
N. Alan Harris, MD, Vice Chairman
Celia F Hartigan, RN, Member
Richard M Chapman, Member
Mary -Isabel Luddy. RS, Member